

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Wednesday 25th September 2019 -7:30pm

Apologies: Jean Rowe, Hazel Harkins Graham Lancaster & Sylvia Leitch

Present: P T Floyd, Jane Pocock, L Hankey, Joan Hughes, David Felix, Colin Gandar, Di Ross & Tom Rossmuller

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Jane has received an email from Jean advising that she was standing down from committee, Jane had send email of thanks.
2. Minutes from Meeting dated 17th July 2019. Minutes passed.
3. Matters arising not on agenda – None
4. Minutes to be sent for submission to website.
5. Treasurers' Report: Balance £10,500 £5000 in 50/50. Charity commission is all up to date and last two years submitted. Utility bills £400 in credit on water bill. Bills been looked at by Management direct and utility bills being moved, Everflow for water and Total gas and power. Official title iss now all registered with land registry, these to be held in safe place known by trustees. Rental – right to all users and advise rental is reviewed each year in April. Broadband is being looked at and Mark Longstaff has been given the new box to fit. This will be reviewed.
6. Hall Mangers report – Drains repaired and fixed, cooker is 900 wide. Where is the food hygiene rating upto? Only half a light is on in big room. Timed light along path when building locked up in dark.
7. Films – Peter Rabbit and Mary Queen of scots left in current program new one to be issued.
8. A.O.B - Fire blanket needs to be on wall. 3 chairs under stage are damaged Colin to look at. All bills paid, Debbie Ogden still owes for last Christmas. Rental fee to be paid on collection of key. Pam is currently having to refuse people as we are booked.
9. 50/50 – Prizes to be drawn at Meeting in November
10. Date of Next Meeting – Wednesday 27th November 2019 at 7:30pm at Milner Institute.