

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Wednesday 30th Jan 2019 -7:30pm

Apologies: Graham Lancaster, Jean Rowe & Tom Rossmuller

Present: P T Floyd, Jane Pocock, L Hankey, Sylvia Leitch, David Felix, Colin Gandar, Di Ross, Hazel Harkins, Joan Hughes

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Helen Longmore has decided to finish on the committee and we thank her for all she has done. Dave Woods is a possible for the committee, Pam to speak to him.
2. Minutes from Meeting dated 28th November 2018. Minutes passed. Cups – Still not received any money so this needs to be chased – Jane to email and chase. Money from Pre-Loved has gone into the bank. Colin sent quotes for boiler and taps to be done and replaced cost of £470 all agreed for this to be done.

Gents toilet to office is still being looked at Sylvia and Di are awaiting to hear back from them. Claire Lomax had been in to speak with Jane about the use of in relation to the pre school. Heating – Jane passed comment that people have been messing with the heating which then causes the programme to stop and therefore heating not going on when it should. Also over Christmas period someone had messed with box on wall in big room which then had to be fixed by Colin. Jane to put sign under box advising that not to be touched and if heating needs to be altered please call this number.

House being built next door barrister has been employed to object to this as a heritage area.

3. Matters arising not on agenda – none
4. Minutes to be sent for submission to website- Minutes all ok except Jane to update to include Hazel as attending.
5. Treasurers' Report:

Current a/c Balance	£6285
50/ 50-	£4450

Need to decide what we want to do with money in 50/50 have a think about what to do. Overpaid film bank so shouldn't be charged for Feb 19.

6. Hall Managers Report – Parties that have used the building leaving the rooms in a mess and putting chairs away with dirty marks on. We need to be notified of this so they can be cleaned once stained very difficult to clean. Cellar still to be looked at. Gutters were done in December. Store cupboard to be looked at in the summer. Pam advised she was meeting with Mark re website if anything to go on/off to be kept up to date.

7. Films – Next programme is out. Di has done in/out for the year making £342 profit. Programme has changed as follows – March – Star is Born, April – Bohemian Rhapsody & May – First Man. Jane agreed that she would look at designing poster to be displayed for up coming films and print and laminate.

8. A.O.B - Cooker there is money in area forum for new cooker. Jane to look at forms etc. Graham is looking into food hygiene rating.

Jane asked if she could get quotes to have the floor in big room done and the pre school will pay for it. Committee agreed to this. Jane also advised that they are looking at having outside re-done with new equipment but will provide details of this when received.

9. 50/50 – January – 1st – 14 A Firth
 - 2nd – 154 – Josie Ingham
 - 3rd – 15 – Sue White
 - 4th – 222 – Owen Humphries

- February – 1st – 104 – John Helsby
 - 2nd – 113 Helen Hughes
 - 3rd – 206 – Doug Ross
 - 4th – 213 – Jenny Tuckwell

10. Date of Next Meeting – Wednesday 20th March 2019 at 7:30pm at Milner Institute.