

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Tuesday 19th September 2017

Apologies: Joan Hughes, Tom Rossmueller, David Felix & Julie Priestner

Present: J Cornish, P T Floyd, Di Ross, Jane Pocock, L Hankey, Sylvia Leitch & Hazel Harkins

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Apologies received from the above
2. Minutes from Meeting dated 18th July 2017. Minutes passed
3. Matters arising not on the agenda – Mark Longstaff has been spoken to re-website, Sylvia passes film Programme to him, and not sure if goes on. JP to send Milner Mins to him to go on. Committee still feel £60 is a lot of money! Meeting with Pam, David and Jemima has taken place. Letter regarding weed has been sent to 106 Runcorn Road..... No response received. Alter rail in the Milner has been looked at by Phil Geddes – Remedial work would be free, if anyone ash seasoned wood he would make a new one.

Sylvia has looked into dance would need about 60 people to be viable looking to book dates with Jemima. There is a quiz night in the Milner on 21st October – No posters have been put up!

4. Treasurers' Report:
Current balance in current a/c is £2000
50/50 a/c £2700

COIFC a/c £4360 (in total)

Another BT bill has arrived if Lynda would like to bill the Preschool, please.

Just a talking point for the meeting. Should we be looking at writing the following policies? At the moment we've none and each year the Charity Commission asks us if we have them. If we don't need them that's no problem I'll keep saying no when asked.

A23 - Policies

The charity has the following written policies (I've put no to most of them): Complaints Handling - No Conflict of Interest - No Investment - No Risk Management - No Volunteer Management - No Vulnerable Beneficiaries- No Paying Staff – No
Pam advised okay without at present

Also at the meeting the following trustee details need amending for the charity commission. If you give me the new details I am happy to put them on.

I need their name and date of appointment. Let me know who to remove,

Trustee 1 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

REVD CANON DAVID RHYS FELIX
DAVID FELIX 12 March 2011 YES

Trustee 2 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

COLONEL ROGER SQUIRES OBE TD JP DL COLONEL ROGER SQUIRES
OBE TD JP DL 12 March 2011 NO

Trustee 3 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS DIANNE MARY MARGUERITE ROSS
MRS DIANNE MARY MARGUERITE ROSS 12 March 2011 NO

Trustee 4 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS SYLVIA LEITCH
MRS SYLVIA LEITCH 12 March 2011 NO

Trustee 5 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS CAROLE HODGKINSON
MRS CAROLE HODGKINSON 12 March 2011 NO

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Trustee 6 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS PAMELA DOROTHY TAYLOR-FLOYD BA;MSC;PGCE;C.BIOL;MIBIOL
MS Pamela Dorothy Taylor-Floyd 01 January 2014 NO

Trustee 7 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS LYNDA MARGARET HANKEY
MRS LYNDA MARGARET HANKEY 12 March 2011 NO

Trustee 8 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MR THOMAS ROSSMUELLER
MR THOMAS ROSSMUELLER 12 March 2011 NO

Trustee 9 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS NATALIE GRICE
MRS NATALIE GRICE 02 December 2012 NO

Trustee 10 Title: Personal names: Family name: Suffix: Display name - P: Date of Appointment Chair of the charity - P:

MRS JULIE PRIESTNER
MRS JULIE PRIESTNER 24 March 2013 NO

If you can give me the updated info I will enter on the charity commission website. Look at in any other business

Sylvia has kindly looked at rental agreements for other hall users – Meeting with Pam, David & Jane to set this up for the Milner

Our thanks to Joan for the detailed reports.

5. Hall Managers Report –

All okay. Jemima still waiting on Halliburtons to sort lights. Asked if LED could be considered!!! Jane and Lynda reported light in little room is terrible, flickers feel like in disco!!

Defib is still in process of being sorted

6. Films – Progressing nicely, New 6 month film programme is out. Roy still not replied to calls, Di to keep on trying. David has tried also but no response.

7. A.O.B- Trustees discussed as this needs amending on charities commission web page. From list it was agreed the following would be removed Roger Squires, Carole Hodgkinson, Natalie Grice. We are unsure on Julie Priestner, Lynda to ask if she wished to remain on trustee list.

Sylvia suggested Jean Rowe be asked?! Jane agreed to be trustee, voted on by Lynda and Pam.

Jane to ask Joan Hughes if she would consider becoming Trustee.

WI asked about a permanent notice board.... Suggested outside as more people would see. Hazel to look into and report back with sizes etc.

Hard Back Café= each month asked about parking in Milner Car Park? Jane advised this had previously been agreed that 6 spaces can be used, however we as a pre-school still need access to disabled space.

Sylvia asked if Milner was discussed at the PCC meetings, does this appear on agenda or would it?

8. 50/50 –Draws for Aug - Sept have been made.

August – 1st – 4 Grace Woods

2nd – 81 R Spencer

3rd – 24 Jean Hatton

Sept – 1st – 8 Barbara Rudd

2nd – 139 Sylvia Leitch

3rd – 210 S Saberi

9. Date of Next Meeting – Tuesday 14th November 2017 at 7:30pm at Lewis Carrol Centre